

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council
To be held in the Danby Room, Minstead Hall on **Monday 8 January 2018 at 19.30**

Signed  Parish Clerk

02.01.2018

AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 4 December 2017**
- 5. Matters Arising**
 - Railings on Running Hill
- 6. Items Ongoing**
 - Water leak causing verge erosion at London Minstead
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Reports from Parish Representatives**
- 10. Planning** [See Appendix]
- 11. Correspondence** [See Appendix]
- 12. Finance** [See Appendix]
- 13. New General Data Protection Regulation**
- 14. Community Resilience: Emergency Plan**
- 15. Preventing subdivision of fields**
- 16. Matters raised by Councillors**
- 17. Date of next Ordinary Meeting: 5 February 2018 at 19.30**

APPENDIX

10. Planning

Decisions

- 17/00843** Fleetwater Farm. Retention and completion of extension to existing outbuilding. **Grant**
- 17/00915** Park Farm Cottage. Single- storey rear extension. **Grant**
- 17/00848** Minstead House. Replacement outbuilding. **Grant**
- 17/00791** Old Off Licence. Single storey extension to existing outbuilding; flue; relocation of existing oil tank. **Grant**

Decision Awaited

- 17/00968 and 17/00969/LBC** Muffins. First floor dormer widow; internal alterations.
- 17/01008** Malwood Walk Farm. 2no. rooflights to existing outbuilding; 2no. rooflights and re-roof existing garage/store; stable block/tack room; sewage treatment plant; demolition of existing workshop.

New Planning Applications

- 17/01004** Fishpond Piece. Two storey extension.

Trees.

- CONS/17/1198** Manor Park Farm. Fell 1 x Ash.
- CONS/17/1214** The Splash. Fell 1 x conifer.
- CONS/17/1216** 2 Church Close. Pollard 1 x Weeping Willow; prune 1 x Horse Chestnut.
- Forestry Commission Streamlined Felling.** Mogshade Hill. Fell 5 selected mature birch trees upon the open heath. Retain larger character trees.
- CONS/17/1236** Field House. Fell 1 x Spruce tree

11. Correspondence

Emails circulated

- Hampshire & Isle of Wight Wildlife Trust: invitation to training session to raise awareness about invasive non-native plants on 1 March.

To Read

LCR (Winter 2017), Clerks & Councils Direct(January 2018).

12. Finance

- Budget Report for 3rd Quarter
- Receipts & Payments for December 2017:

	£	£	£
	Net	VAT (recoverable)	
Balance at 30 November			11,264.00
Receipts:			
Standing Order/Direct Debit payments			
Salaries and expenses	458.90		458.90
Debit card payment			
Internet Ink: 2 x Toner cartridge	95.19	19.04	114.23
Cheques to pay:			
HMRC: PAYE for 3 rd Quarter (Clerk & Lengthsman)	330.80		330.80
P Osborne: Admin expenses October, November, December	8.78		8.78
Brockenhurst College: Minstead Mail x 300 @ £0.25 each	75.00		75.00
Forestry Commission: Annual rent of cricket ground to 31/12/18	80.00		80.00
Total payments for December			1,067.71
Balance after payments			10,196.29