

## Ordinary Meeting of Minstead Parish Council

Danby Room, Minstead Village Hall

Monday 7 August 2017 at 19.30

**Present:** Cllrs W Andrews (Chair), S Cattell, H Bennett, A Ferguson, R Taylor, D Wakelin.

**In attendance:** P Osborne (Clerk), Cllr Mrs Andrews (NFDC), Mrs H Orman.

### 1. Apologies for Absence

Cllr G Hough.

### 2. Public Participation Period

Mrs Orman explained the modifications made to the previous plans (new planning application 00532).

### 3. Declarations of Interests

Cllr Ferguson declared Personal Interest in Item 10, Planning Application 17/00615.

### 4. To confirm the Minutes of the Ordinary Meeting held on 3 July 2017

These had been previously published and were agreed and signed.

### 5. Matters Arising

- Report on Ragwort Pulling during week of 17 July: Although the village roadside verges were cleared, ragwort remains in two privately-owned fields. It needs to be cleared this week before it seeds. Clerk to write to owners.

### 6. Items Ongoing

- Update on Broadband Wave 2: Cllrs have made good progress with list of properties in the parish with postcodes and should be able to report soon. **Ongoing**
- Parking in village centre: No progress. **Ongoing**
- Repairs to fence on Footpath 7: Lengthsman has done this. **Closed**
- Defibrillator refresher training: Poorly attended. **Closed**
- Additional/replacement village name signs: No progress. **Ongoing**
- Conversion of K6 phone kiosk near Village Green: Working group is actively seeking ways to formally engage with organisations with an interest in Sir Arthur Conan Doyle. **Ongoing**
- Eroded edges on roads: London Minstead – HCC has jetted and cleared drain outside Two Pictures but still water is coming out lower down the hill. This has been reported online and Cllr Taylor met Bob Brown of HCC on site to explain the problem. Ongoing investigations. **Ongoing**

### 7. Reports from County and/or District Councillor

Cllr Edward Heron (HCC) was not present.

Cllr Mrs Andrews (NFDC) reported that she has:

- donated £300 from her Cllr Community Grant to All Saints Tower Fund.
- reported large fly tip on Stoney Cross.
- attended National Trust visit to a barrow at Bramshaw.

In response to a question she undertook to find out whether a request from Council for signage for Mill Lane/Blackwater Road might be considered under new *Traffic Management Scheme*.

### 8. Report from Lengthsman

- Footpaths 4 & 5: strimmed grass, reduced overgrowing whips, cleaned path.
- Footway opposite Old Court House: cut back hedge and cleaned path.
- Roadside barrier at Village Hall: cut back overgrown vegetation to improve vision of the barriers.
- Bus shelter Lyndhurst Rd/Football Green: reduced vegetation to improve vision of bus shelter from road.
- Footpath 7: fence repaired adjacent to gate below Furzey Gardens entrance.
- Replaced closing hook on Parish Council noticeboard.

## 9. Reports from Parish Representatives

- Cllr Wakelin will be unable to attend Consultative Panel meeting on 7 September. It is hoped Cllr Hough can attend instead.
- Police Beat Report has been circulated.
- NFALC meeting notes have been circulated. Next meeting (19 Oct) will focus on NFNPA *Local Plan* and speakers have been invited.

## 10. Planning

### Decisions

**17/00411** Chalford Manor. 2 x single-storey extensions; glazed links; external alterations including solar panels; render. **Grant**

**17/00385** Bay Tree Cottage. Stable block; driveway; gate; vehicular access (*amended plans*). **Refuse**

**17/00469** Fleetwater Farm. Conservatory. **Grant**

### New Planning Applications

**17/00532** Merrie Orchard. Detached oak-framed garage with storage over. Demolish existing. **Comment No 3 because efforts have been made to fit into the local scene and be less obtrusive than the previous plan. However, if granted, we wish a condition that it must not be used as habitable accommodation.**

**17/00578** Faeries Cottage. Replace tiled roof on barn with thatch. **Comment No 4. We support the Conservation Officer's comments and feel it would impact negatively on its environment.**

**17/00589** Grove Chase. Replace existing field shelter. **Comment No 3 because it is a replacement with no impact on built environment.**

**17/00615** Willow Green. Erect 2 timber sheds for storage/potting. **Comment No 3.**

**17/00616** Fishpond Piece. Application for Certificate of Lawful Development for existing use of dwelling in breach of Condition 1 of planning permission NFDC/91/48438. **Our opinion has not changed, so we have nothing further to say and wish our previous comments to stand.**

**17/00643** Woodland Cottage. Outbuilding. **No Parish Briefing available yet. Defer to next meeting.**

### Trees

**CONS/17/0554** Yew Tree Cottage, Bull Lane. Pollard 1 x weeping willow. **No comment.**

## 11. Correspondence

### E-mail correspondence previously circulated:

- HCC: Information on proposed *Traffic Management Scheme*. **See item 7 above: query to NFDC Cllr re possible request for signs.**
- HCC: Invitation to provide evidence to the Police & Crime Panel's proactive scrutiny session. **Agreed to respond with three issues: speeding, parking in Minstead, Blackwater Rd rat-run. Cllr Taylor to draft response.**

### Other correspondence was noted:

- HCC: Information on changes to Taxishare (31) service to Totton – bookable service to set timetable on Tuesdays & Fridays. Tel 01962 846786 for information.
- Age Concern: Information on *Village Agents* scheme.
- *Local Councils Update*: Annual subscription renewal due October - £75 printed or £100 printed + searchable online version.

### To Read

- *Local Councils Update* (July, August); *First* (August).

## 12. Finance

- Receipts & Payments for July 2017:

	£	£	£
	Net	VAT (recoverable)	
<b>Balance at 30 June</b>			<b>10,054.33</b>
<b>Receipts:</b>			
<b>Standing Order/Direct Debit payments</b>			
Salaries and expenses	458.90		458.90
<b>Debit card payment</b>			
Hampshire Flag Co: Union flag	24.99	5.00	29.99
<b>Cheques to pay:</b>			
S Barriball: Plug-in software for Minstead website	20.00		20.00
NALC: LCR Subscription from 01/04/17 to 31/03/18	17.00		17.00
<b>Total payments for July</b>	<b>520.89</b>	<b>5.00</b>	<b>525.89</b>
<b>Balance after payments</b>			<b>9,528.44</b>

Proposed for payment by Cllr Andrews, seconded by Cllr Cattell and agreed.

## 13. Recognition of bridleways across Glebe Field

Application to record two bridleways was made to HCC on 17/09/2009: Claim Reference 1019. Email from HCC dated 27/05/2010 stated that investigation of the claim "...is likely to be some time." Since the claim was submitted eight years ago, Clerk to contact HCC.

## 14. Community Resilience: Emergency Plan

Cllr Wakelin reported that a draft has been outlined but details still to be added before it can be circulated to councillors for comment.

## 15. Blackwater Road: arrange for cutting of vegetation

Overgrown vegetation on verges was cut by HCC last year and Parish Council is now responsible for annual cutting. Cllr Cattell to consult our Lengthsman on whether a contractor is need for the job this year.

## 16. Matters raised by Councillors

- Water leaks outside both Manor Farm and Fylingdale: Clerk to report these online to Bournemouth Water.
- Foul smell from ditch outside Cauldrons: Clerk to ask householder to clear ditch and to try to establish the source of the possible effluent.
- Debris falling from oak tree on footway opposite Court House: Clerk to write to Cllr Edward Heron asking for it to be checked.
- Hedge outside Church Close needs trimming: Cllr Cattell to ask Mark Bridle to cut this plus roadside hedge of footway opposite Old Court House.
- *New Forest Recreation Strategy* consultation: Responses were discussed and Cllr Taylor will compile final version.
- Glebe Field – the owners have blocked two vehicular entrances with earth banks and have put a Forestry lock on the main gate. Pedestrian/horse rider access is provided next to the main gate. Owners and interested parties have been put in direct contact to discuss horse rider access at the bottom of Bull Lane. Owners are discussing with NFDC the fence at the bottom of Congleton Close but have promised to include a pedestrian gate in any plans.
- Himalayan Balsam (non-native invasive plant) is growing in two local fields: Cllr Wakelin to look into its removal.

- Hole in gravel at flagstone outside Village Shop: Cllr Cattell to inform Shopkeeper and ask Mark Bridle to repair damage.
- HCC has produced new *Balancing Budget* publication: Include in weekly eNews.
- Brambles have regrown on Top Green: Clerk to contact Forestry Commission to ask for repeat mowing.

**17. Date of next Ordinary Meeting: 4 September 2017 at 19.30**

Meeting closed at 21.05