

Minstead Parish Council

Summons to all members of the Council:

You are hereby summoned to attend the Ordinary Meeting of Minstead Parish Council
To be held in the Danby Room, Minstead Hall on **Monday 3 July 2017 at 19.30**

Signed  Parish Clerk

27.06.2017

AGENDA

Public Participation Period: *A period of 15 minutes will be allowed. Members of the Public intending to address the meeting must have registered with the Clerk by close of business on the Friday preceding the meeting at the latest. This is to allow control of numbers in the meeting room so as not to exceed any regulations. Members of the Public in attendance are entitled to remain for the meeting should they so wish, unless any item is declared confidential or exempt business. Members of the Public may not participate in any of the business being considered except by invitation of the Chairman.*

- 1. Apologies for Absence**
- 2. Public Participation Period**
- 3. Declarations of Interests**
- 4. To confirm the Minutes of the Ordinary Meeting held on 5 June 2017**
- 5. Matters Arising**
 - Update on Broadband Wave 2
- 6. Items Ongoing**
 - Parking in village centre
 - Fence on Footpath 7
 - Defibrillator refresher training
 - Village name signs
 - Conversion of K6 phone kiosk near Village Green.
 - Eroded edges on roads
- 7. Reports from County and/or District Councillor**
- 8. Report from Lengthsman**
- 9. Reports from Parish Representatives**
- 10. Planning** [See Appendix]
- 11. Correspondence** [See Appendix]
- 12. Finance** [See Appendix]
- 13. Arrangements for Annual Ragwort Pull**
- 14. Review of Parish Council Regulatory Documents**
- 15. Insurance**
 - Documentation for renewed insurance policy
 - Cover required for telephone kiosks
- 16. Community Resilience**
- 17. Matters raised by Councillors**
- 18. Date of next Ordinary Meeting: 7 August 2017 at 19.30**

APPENDIX

10. Planning

Decisions

17/00120 and 00121 (LBC) Malwood Walk House. Single-storey extension; detached garage (demolish existing); associated landscaping and patio. **Grant**

17/00223 Talbot Cottage. Application to remove Condition 3 of permission 15/00528 to allow retention of 1 velux window to garage + minor material amendment. **Grant**

17/00388 Land at Newtown Road. Determination as to whether Prior Approval is required for the siting of a 234m underground duct and 2 No. underground joint boxes. **Raise Objections**

New Planning Applications

17/00385 Bay Tree Cottage. Stable block; driveway; gate; vehicular access (*amended plans*).

17/00411 Chalford Manor. 2 x single-storey extensions; glazed links; external alterations including solar panels; render.

17/00469 Fleetwater Farm. Conservatory.

Trees

CONS/17/0454 Greys Farm. Fell 1 x fir tree.

11. Correspondence

E-mail correspondence previously circulated:

- Long grass by A31 - road safety issue.
- NFDC: *New Forest Green Halo* Briefing, Appletree Court 19th July.
- NFNPA: *Recreation Management Strategy* consultation.
- NFNPA: *New Forest National Park Local Plan - review* consultation 14 June - 26 July.
- Forestry Commission: Consultation on *New Forest Design Plan* – respond before 31 July.
- HCC: Changes to *Countryside Access Small Grant Scheme*.
- NFDC: Emergency Planning Advice.

To Read

- *LCR Summer 2017; Forest Matters Spring/Summer 2017, Clerks & Councils Direct July 2017.*

12. Finance

- Budget report for 1st Quarter.
- Receipts & Payments for June 2017:

	£	£	£
	Net	VAT (recoverable)	
Balance at 31 May			10,776.28
Receipts:			
NFDC: Cllr Mrs Andrews' grant for drainage of FP5			100.00
Standing Order/Direct Debit payments			
Salaries and expenses	458.90		
Debit card payment			
Cheques to pay:			
HMRC: PAYE for Clerk & Lengthsman for 1 st Quarter	330.80		
P Osborne: Admin expenses for April, May, June	32.25		
Total payments for June	821.95		821.95
Balance after payments			10,054.33