

Ordinary Meeting of Minstead Parish Council

The Surgery, Minstead Village Hall

Monday 2 March 2015 at 19.30

Present: Cllrs W Andrews (Chair), M Bridle, S Cattell, A Ferguson, P Glover, R Taylor.

In attendance: Cllr K Mans (HCC), Mrs Andrews (NFDC), P Osborne (Clerk), Ms D Wakelin, Mr J Boswell.

1. Public Participation Period

Mr Boswell (architect) outlined his proposed plans for replacement dwelling at Hunters Brook.

[Mr Boswell left at 19.42]

2. Apologies for Absence

Cllr H Bennett (on holiday)

3. Declarations of Interests

Cllr Ferguson - personal interest in planning application 00085 (Item 11).

4. To confirm the Minutes of the Ordinary Meeting held on 2 February 2015

These had been previously circulated and were agreed and signed.

5. Matters Arising

- Parking at All Saints church and possibility of designated Disabled Parking space: Cllr Mrs Andrews has spoken to Cllr Paul Vickers (NFDC) who is looking into it. **Ongoing**
- Grit bins – refill and repair: Refilled, one still to repair. Clerk to report this. Two grit bins missing from the re-fill map have now been added. **Ongoing**

6. Ongoing

- Minstead PC's *Proposal for Strategic Cycle Route*: Cllr Taylor reported that he has enlisted support from local HCC councillors; NFNPA is supportive but has suggested a different wording; Verderers have stated 'no objections'. Cllr Mans has yet to speak to Cllr Thornber (absent from work due to illness) re support from HCC. Council does not wish to change wording of proposal. Cllr Taylor to write to NFNPA, cc Cllr Mans, to ask whether any of the funding already approved and allocated for self-service bike hire system might be used for this project now that the proposed scheme for bike hire has been rejected. **Ongoing**
- Controlling vehicular entry to Glebe Field: Cllrs Cattell and Bridle stated that there no need for new barriers since there are already gates that could be closed and padlocked. **Ongoing**
- Parish Council trees - necessary work: Nik Gruber (NFNPA Senior Trees Officer) has requested formal application plus copy of Mr G Green's report. Clerk to do this. It was proposed by Cllr Andrews, seconded by Cllr Cattell and agreed that, when approved by NFNPA, quote by D Roberts for carrying out work for £260.00 be accepted. **Ongoing**
- Possible defibrillator in Minstead: No progress **Ongoing**
- Eroded edges on roads: Since still no response from Highways, Cllr Mans agreed to pursue the matter. **Ongoing**
- Drainage - blocked culvert by Muffins: email reply from householder had been circulated stating that he has been unable to clear it. Rob Millar (Highways) agreed to deal with it (See item 16). **Ongoing**

7. Reports from County and/or District Councillor

Cllr K Mans (HCC): There will be no increase in Precept this year. Future financial plans will depend on results of Election and any policies from new government that will affect finances. HCC is in favour of more local control of public services, but does not support changing boundaries.

Cllr Mrs Andrews (NFDC):

- The Homeless Task and Finish group was wound up and recommendations were presented to committee. It is hoped that Nightstop will be able to extend their voluntary charity to include male homeless men over the age of 25 if funding is forthcoming.
- Child Poverty Task and Finish Group held a seminar attended by many agencies - a very useful day and more seminars will be held in the future. A book will be prepared with all the contact agencies and their details, so that professional and others will be able to be signposted to the help they need. It will also be put on the Council website.
- Her councillor grant has been shared between the three parishes, and the remaining will be put towards the cost of a Disabled parking bay in front of All Saints Church, when details are finalised.

8. Report from Lengthsman for February

- Made two circuit patrols of the village checking for any issues.
- Church footpath: cleared the silt from the ditch along 60 metres, cleared blockage of under-path drains to enable free flow.
- Removed the two tree guards from outside village Hall.

Cllr Cattell pointed out that run-off from churchyard is a problem that needs attention.

9. Report from Councillors' Surgeries

Nothing significant has been raised.

10. Reports from Parish Representatives

Nothing to report. Consultative Panel and Hall Committee both meet shortly.

11. Planning**NPA Decisions**

00005 Woodside. Two-storey extension.

Grant

New Planning Applications

00085 Hunters Brook. Replacement dwelling and outbuilding. **Comment No 5. Disappointed that this lavish building plans does not feature measures for energy efficiency. A near neighbour requested that all work be carried out during normal working hours.**

00101 Pear Tree Farm. Two stable blocks; (Demolition of existing stable block); extension to manege; creation of horse walker (Resubmission of planning application 14/00382). **Comment No 5.**

Trees

CONS/15/0148 Malwood Walk House. Fell 7 Oak trees, 1 Birch, 1 Monterey Pine and 1 Holly. Fell 1 group of Hollies. Reduce by 50% three linear groups of Holly to restore hedge management. **Comment No objections.**

12. Correspondence**E-mail correspondence previously circulated:**

- NFNPA: Consultation on proposed amendments to the New Forest National Park Local Requirements for planning applications. **Cllr Taylor to respond.**
- HCC: Reply from Simon Hayes, Police and Crime Commissioner, to recommendations from Hampshire Police and Crime Panel's proactive scrutiny session on Rural Crime. **Noted.**
- NALC: Briefing on the final local government finance settlement 2015-16. **Noted.**
- Urge Cycles: Possible visit to Minstead by Mobile Bicycle Workshop. **Agreed not needed.**
- NFDC: Community Clear Up Day – Saturday 21 March. **Cllr Bennett to organise this in Minstead.**
- HCC: Parish Event - Shaping the future of Economy Transport and Environment Services - 26 March. **No one free to attend.**

Other correspondence:

None

13. Finance

Receipts & Payments for February 2015:

| | | £ | £ |
|--|-------|--------|------------------|
| Bank Balance at 27.02.2015 | | | 11,751.18 |
| Standing Order payments for February: | | | |
| Salaries and expenses | | 390.88 | |
| Cheques to pay: | | | |
| All Saints PCC: Donation for churchyard maintenance | | 300.00 | |
| P Osborne: Expenses and Allowances for Dec, Jan, Feb | | | |
| Homeworking (3x£18) | 54.00 | | |
| Tel (11x£0.30) | 3.30 | | |
| Mileage (7.3x£0.65) | 4.75 | | |
| Stationery and stamps | 4.46 | | |
| TOTAL | 66.51 | 66.51 | |
| Total payments for February | | | 757.39 |
| Balance after payments | | | 10,993.79 |

Proposed for payment by Cllr Andrews, seconded by Cllr Ferguson and agreed.

14. Review of Council Regulatory Documents

The following documents had been circulated in advance for review by councillors:

- Standing Orders
- Risk Assessment
- Freedom of Information Quick Guide
- Info available from Minstead PC
- FOI Application form
- Equality and Diversity
- Recruitment Policy
- Health & Safety Policy (draft)
- Financial Regulations (NEW)
- Protocol for Recording and Use of Social Media in Meetings (REVISED)

It was proposed by Cllr Andrews, seconded by Cllr Taylor and agreed that these ten documents be adopted.

15. Superfast Broadband in Minstead - HCC/BT Questions

Chairman reported ongoing delays. He has sent questions to HCC but no response yet. As an alternative, several residents have tried 4G Vodafone deal and are now using it. Council agreed that when fibre cable is laid it must go to all properties to be available in future even if not required now.

16. Matters raised by Councillors

- Minstead Fete (15 August): Council agreed to support this.
- Blocked drain below Hazel Hill Cottage: Rob Millar (Highways) has agreed to jet it; also to jet blocked culverts in Seamans Lane and outside Muffins.
- Old sheds by road at Newtown: Tin shed opposite Fleetwater House needs structural repair. It was sold a few years ago - Cllr Andrews is awaiting response to his enquiry about new owner. Concerns have been expressed about new fencing erected around site of recently demolished shed opposite Old Off Licence, but this matter is not within remit of Council.
- Complaints by CDA about barrier across lane behind Talbot Cottage: One householder's justification is his claim that there used to be a gate. However, Cllrs who are long-established residents disagree. Cllr Taylor will report to CDA that there is no local knowledge of a previous gate across.
- Concern over new wooden post-and-rail fencing by A31, liable to be broken by fallen trees/branches: In fact it has wire as well as rails so should be strong enough.

17. Date of next Ordinary Meeting: Monday 13 April 2015 at 19.30

Meeting closed at 20.59